



Sponsorship & Donation Requests

Guidelines and Form

To meet our requests for charitable funding & assistance, we have established the following eligibility and submission guidelines.

SPONSORSHIP & DONATION FOCUS

In order to be considered for funding, requests must fall into one of the following primary areas of focus:

- Adult & Youth financial literacy and general education
- Programs that support People, Planet & Prosperity
- Supports Diversity, Equity, Inclusion, Belonging & Accessibility
- Community social programs

Preference will be given to requests that:

- Are located within our market areas
- Reflect the Vision, Mission & Values of TAPCO Credit Union
- Fulfill a recognized need and benefit the community at large

TAPCO is unable to honor request for the following:

- Religious, political, or controversial organizations

APPLICATION

- All requests must be submitted at least 8 weeks prior to the event dates
- Please fill out the Sponsorship & Donation Request form in its entirety. We are unable to process incomplete applications
- Submit the Sponsorship & Donation Request form by email to:
marketing@TAPCOcu.org (note: any electronic attachments must be in a Microsoft Word or PDF format.



PROCESSING

Applicants will be notified within 45 business days of approval or denial.

Sponsorship & Donation Request Form

1. Name of organization: _____

2. Address: _____ City _____ State _____

3. Phone Number: _____ Email: _____

4. How did you hear about TAPCO's Sponsorship & Donation opportunities?

5. Please describe your event(s) (topic, audience, reach, demographic composition in attendance, etc.)

6. In the box below, please describe how TAPCO's Sponsorship/Donation will be utilized.



7. In the box below, please explain what you are requesting.

8. In the box below, please explain how your organization aligns with TAPCO's Vision, Mission & Values.

9. How will recognition be given for TAPCO's Sponsorship/Donation? What photo/marketing opportunities may be available for TAPCO during this event?

Applicant's Name: _____ Phone: _____

Applicant's Signature: _____ Date: _____



COMMITTEE USE ONLY

____ Donation ____ Sponsorship ____ Business Development ____ Event

____ Approved ____ Denied

Please Describe:

Check - paid to the order of: _____

Amount: _____ Date Paid: _____

Notes:

Employee Signature: _____

Completed Date _____ Date Applicant Notified _____ Filed Date _____